

# Have you done your

# Weekly10



## Weekly10 + Microsoft Teams



Employee engagement, performance management, and goals software for teams who use Microsoft Teams

**Weekly10 is different.** It's designed for your people, not just HR. We help you move away from tick-box HR processes to conversations that make a difference.

### Engagement

Build trust and transparency between managers and their teams with regular two-way feedback through the weekly check-in. Get engagement and sentiment insights without Q12 or pulse surveys.

### Performance

Employees get feedback when they need it – not in 6 months' time. Check-ins encourage incremental improvements that supports personal development. It also helps managers spot warning signs earlier.

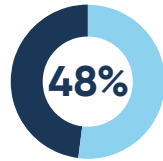
### Goals

Goals are aligned with company strategy. Your people focus on the metrics that matter with regular, light-touch goal updates through the weekly check-in. Managers know who needs support and who's smashing it.

Available on Web | Mobile | Slack | Microsoft Teams

# Employee engagement is falling globally

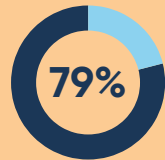
Engagement is inextricably linked to productivity, loyalty, wellbeing, and innovation. And your managers are the single biggest influence on your peoples' engagement. So, do they have the tools and training to keep your people engaged? Regular light-touch check-ins help your employees to feel heard and valued. They boost engagement with peer recognition too.



48% of employees are thinking about leaving.



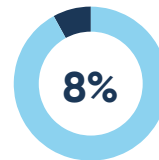
Engaged employees need a 20% pay increase offer to leave. A **disengaged employee will go for as little as 1%.**



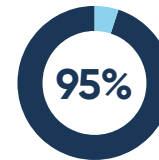
79% of employees say they don't get enough feedback from their manager.

# Traditional performance approaches don't work

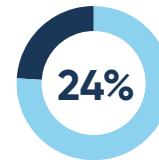
Managers waste an average **210 hours a year** preparing and running performance reviews that don't even work. **Yet 62% of global businesses still rely on annual reviews as their main tool to measure performance.** That needs to stop. Regular light-touch check-ins mean your people get timely, specific feedback to make incremental change that's easier to maintain.



Just 8% of companies believe their annual performance reviews provide long-term value to their people.



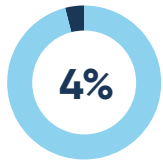
95% of managers say they're **"unhappy"** with current performance management processes



24% of employees who leave jobs said they did so because of **inadequate** performance management.

# Clear goals mean better engagement and performance

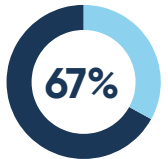
Having goals is pointless if they're set in a silo, focused on vanity metrics, or not linked to company strategy. **Goals that align with big picture outcomes motivate people to achieve more**, especially when they can see how they're personally contributing. Regular light-touch check-ins help your people to focus on the work that makes the biggest impact to their success.



Only 4% of employees review their goals regularly.



Goal-setting can increase productivity by more than 140%



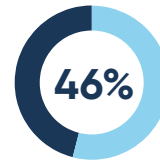
Goal-setting **increases motivation** by up to 67% and improves employee engagement

# Wellbeing in the age of hybrid work

It used to be easier to spot when your people were struggling. But hybrid has made it harder as we're more fragmented. **Regular light-touch check-ins give your people the time and space to build trust with their manager.** It means they're more comfortable raising concerns. Check-ins also help managers to spot the signs of burnout earlier through signals and engagement insights.



**Employee stress levels increased 6% last year**



46% of businesses have **no formal process** for supporting employee wellbeing.

More than **14 million** working days lost to work-related mental health conditions last year in the UK

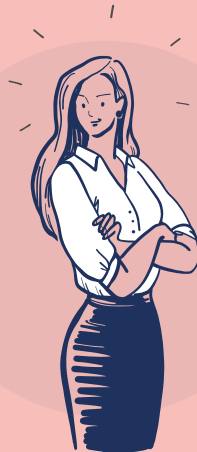
# How Weekly10 helps

**Weekly10 builds engagement, improves performance, and helps wellbeing. It all starts with a 10 minute weekly employee check-in.**

Weekly10 is different. It's designed for your people, not just HR. We help you move away from tick-box HR processes to conversations that make a difference.

Your people have the tools and framework to build trust with transparent, regular, two-way feedback. They do that through the weekly check-in.

- 🎯 **Managers are better equipped to support their people and respond quickly to issues.**
- 🎯 **Employees get a consistent and always-on channel for raising and requesting feedback.**
- 🎯 **HR get real, actionable insights without resorting to intrusive and cumbersome pulse surveys.**
- 🎯 **Leaders can make critical decisions based on facts not hearsay.**



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# A light-touch check-in with powerful outcomes

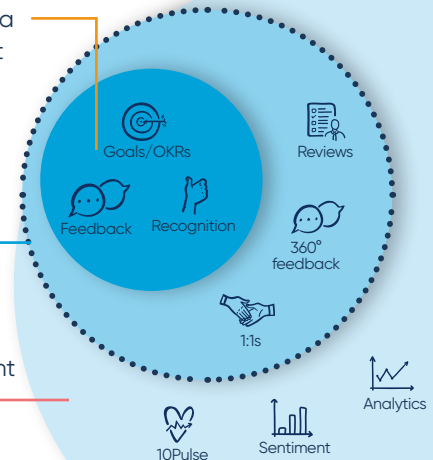
**The employee check-in with powerful outcomes**  
Just 10 minutes a week builds higher engagement, stronger performance, and better wellbeing.

## What the check-in powers

A simple habit-forming process that starts with a light-touch but frequent employee check-in

1:1, review and 360° feedback processes automated from check-ins

Suite of AI-driven analytics to help better understand engagement and sentiment



# We're talking about OKRs

## WHEN

Day 2: 16 June 2022

## TIME

14:15 to 14:45

## STAGE

Employee Experience

## SPEAKER

Andy Roberts, CEO & Founder at Weekly10



## How to set Objectives and Key Results (OKRs) that actually work

Ditch the set-and-forget goals. Learn how to use OKRs that make a real difference to your business by helping your people to see how they contribute to success.

# Build an aeroplane. Win an iPad!

Tear off the panel on the right here, build your best flying machine, and go fly!

When you've run your diagnostics and ensured all trays are in the upright position, record and share your best flight to be in with a chance of **winning an iPad**.

**How?** Share your video on LinkedIn, tag us in using **@weekly10** and the hashtag **#FOW2022**.



We'll announce the winner on LinkedIn on June 30<sup>th</sup> so you've got plenty of time to get creative.

 **@weekly10tweets**

 **@weekly10**

 **weekly10.com**



# Build The Bulldog Dart



**Step 1** First you fold the paper in half lengthwise, and then unfold. This initial crease is simply a guideline for the next folds.



**Step 2** Fold the top two corners down so they meet the centre crease. This is the classic way to start a paper airplane, and probably what you first learned as a kid.



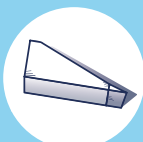
**Step 3** Flip the plane over, and fold the corners in again to the centre crease. You want the diagonal line coming off the top of the plane (on the left side) to be lined up with the middle (like on the right side).



**Step 4** Fold the top point down so that the tip meets the bottom of where the previous folds come together.



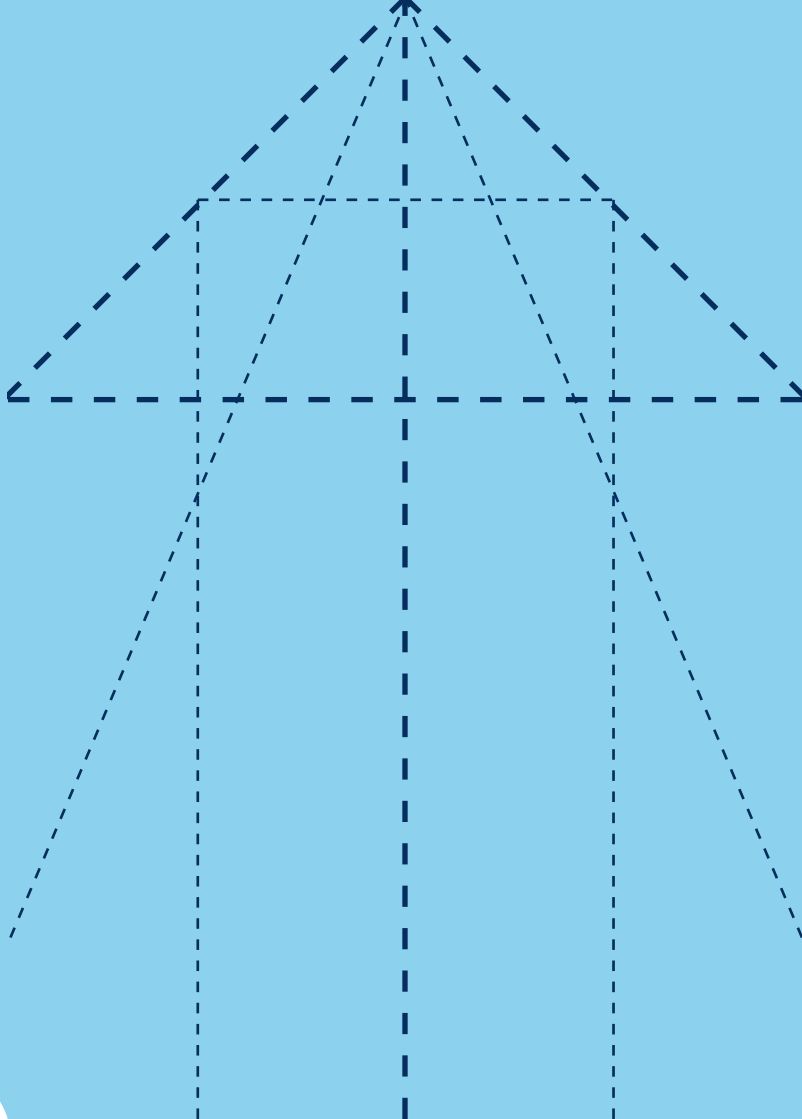
**Step 5** Fold the entire plane in half, in on itself. This creates the snub nose, which gives the Bulldog Dart its name.



**Step 6** Fold the wings down so that you're making a straight line across from the top of the snub nose. Repeat on the other side.



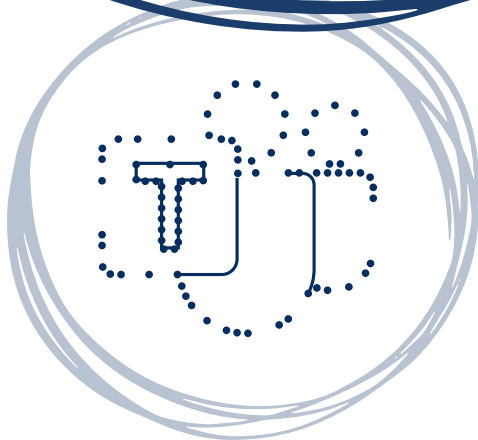
The finished Bulldog Dart flies better when thrown at lower speeds. Your tendency is to launch it, but the heavy nose will just fly it into the ground. Give it a softer throw and you'll have better luck.



# A space for scribbles

Sat in a great talk and need to take a note?  
Networking like a rock star and need to grab a number?  
Waiting for the next session to start and just need some  
doodling space?

**This is your space. Go forth and create.**



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# Take 10 minutes to reflect on your day

Reflection's a big part of the Weekly10 process.

Regular reflection and journalling can have huge benefits on engagement (and therefore, performance) but most importantly, wellbeing. So, why not give it a go.



- Q Other than meeting us (☺), what's been your **highlight** today?
- Q Thinking about your expectations for the event, are you **leaving satisfied**?  
If not, what was missing?
- Q What's your one **big AHA moment** that you'll be taking back to work with you?
- Q In one word, how are you **feeling** right now?

## Weekly10



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See the difference a Weekly10  
check-in can make [www.weekly10.com/fow](http://www.weekly10.com/fow)